



WORKFORCE SOLUTIONS
NORTH CENTRAL TEXAS

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**NORTH CENTRAL TEXAS WORKFORCE
BOARD OF DIRECTORS
MEETING**

September 25, 2018

North Central Texas Workforce Board of Directors Meeting Agenda

616 Six Flags Drive, Arlington, TX 76011

September 25, 2018

9:30 a.m. – 1:00 p.m.

Transportation Council Room

Call to Order – *Roger Harris, Chair*

1. Special Recognition and Introductions

- a. Deborah Erwin
- b. Kathryn Lomax
- c. Katina Prescott
- d. Shenee Bagsby

2. Declare Conflicts of Interest

3. Consent Items

- e. Approval of the Minutes from the July 17, 2018 Meeting

4. Committee Reports

a. **Strategic Leadership & Business Development Committee** – *Kenny Weldon*

Discussion, Consideration, and Possible Action Regarding:

- Targeted Occupations List
- Project Governance Process

b. **Joint Executive and Oversight and Accountability Committee** – *Roger Harris/Carlton Tidwell*

Discussion, Consideration, and Possible Action Regarding:

- FY19 Budget
- Financial Update
- Performance Update

c. **Nominating Committee Report and Board Officer Elections** – *Roselyn Lane*

Discussion, Consideration, and Possible Action Regarding:

- Election of Board Officers Recommendation

5. Executive Director's Report

- iWork Presentation
- Skills Development Report
- TWC Conference Reminder

6. Announcement of Executive Session

As authorized by Section 551.071 to consult with the Board's attorney for legal advice on any matter listed on the agenda, pending or contemplated litigation, settlement offers, or any matter in which the duty of the Board's attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the provisions of Chapter 551 of the Texas Open Meetings Act.

7. Action as a Result of Executive Session

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. The meeting place is accessible to persons with disabilities. If assistance is needed to participate, please call the office of the Workforce Solutions for North Central Texas at (817) 695-9184. Please submit your request as far as possible in advance of the meeting you wish to attend. Workforce Solutions for North Central Texas Board may discuss, deliberate, and take all appropriate action on any matter listed on this agenda and may convene into closed executive session in accordance with the Texas Open Meetings Act.

8. Other Business

BREAK – Reconvene meeting in the Metroplex Conference Room for Board Development

9. Board Development – Cheryl Fuller, Texas Workforce Commission, Director - Vocational Rehabilitation Division will discuss TWC vision for Vocational Rehabilitation integration into Workforce.

10. Adjourn

North Central Texas Workforce Board of Directors Meeting

Meeting Minutes
616 Six Flags Drive, Arlington, TX 76011
July 17, 2018
9:30 a.m. – 1:00 p.m.
Transportation Council Room

BOARD MEMBERS PRESENT:

Anna Coker	Rolanda Macharia
Chip Evans	Scott McCune
Jason Gomez	Tony Mobly
Gae Goodwin	Ron Smitherman
Roger Harris	Jennifer Suguitan
Robert Hill	Aaron Thibault
Mickey Hillock	Kenny Weldon
Lisa Huffaker	Earl Woolbright
Ada Lawniczak	Elaine Zweig

BOARD MEMBERS NOT PRESENT:

Meera Ananthaswamy	Lakeitria Luter
David Bristol	John Rattan
James Henderson	LaShanda Reed-Larry
Mike Hinojosa	Carlton Tidwell
Brenda Kihl	Catherine Tietjen
Tracey Kirsch	Stefanie Wagoner
Roselyn Lane	

CHIEF ELECTED OFFICIALS PRESENT:

Judge John Horn

Call to Order – Roger Harris, Chair

Roger Harris called the meeting to order at 9:31 a.m. CDT.

1. Special Recognition and Introductions

David Setzer introduced new staff Isra Alnatour, April Hudson, and Annie Thompson, and announced Debbie Reyna's promotion.

2. Declare Conflicts of Interest

There was no conflict of interest declared.

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3. Consent Items

- a. Approval of the Minutes from the June 19, 2018 Meeting
- b. Stephenville Workforce Center Lease Extension

Ron Smitherman made a motion to approve the consent items. Kenny Weldon seconded the motion. None opposed and the consent items were approved.

4. Committee Reports

a. Workforce Development Committee – Jason Gomez

Discussion, Consideration, and Possible Action Regarding:

Michael Nicholas presented the Policy on Unemployment Insurance Work Search Requirement, reporting the requirement methodology was changed to be consistent across all counties, which is TWC baseline plus two.

Chip Evans made a motion to approve the policy. Rolanda Macharia seconded the motion. None opposed and the policy was approved.

Mary Ford provided an update on Summer Earn and Learn.

Michael Nicholas provided an update on Laserfiche.

Kelley Fontenot provided an update on the New Child Care Reimbursement Rates.

b. Oversight and Accountability Committee – Carlton Tidwell

Discussion, Consideration, and Possible Action Regarding:

Debra Kosarek provided an update on the Corrective Action for the Child Care Program.

Randy Richardson presented the May 2018 Financial Update.

Michael presented April 2018 Performance Update.

5. Executive Director's Report

David Setzer provided a recap of the Innovative Partnership Supporting a Thriving Workforce Networking dinner.

Brandi Harrison Trotter presented the Skills Development Report.

David Setzer updated the Board on the Strategic Planning activity.

Debra Kosarek updated the Board on the Quality Texas Application timeline.

6. Announcement of Executive Session

No Executive Session held.

7. Action as a Result of Executive Session

No Action.

8. Other Business

Adjourn

Roger Harris adjourned the meeting at 11:17 a.m. CDT.